



**Department of Parks, Recreation and  
Sports, and Cultural Resources**

1130 Old Town Rd., Coram, NY 11727  
(631) 451-6103 Fax: (631) 451-6980

PK-02 rev. 4/04

PLEASE TYPE OR PRINT CLEARLY

1. <b>FILING PERMIT FEE:</b> \$25.00 payable to <b>TOWN OF BROOKHAVEN</b> in check or money order (Please see page 2 for all other Ballfield Rental fees)		
2. Permission is requested to use: _____		
<b>CHECK ONE:</b>		
<input type="checkbox"/> Picnic	<input type="checkbox"/> Soccer	<input type="checkbox"/> Other : _____
<input type="checkbox"/> Lacrosse	<input type="checkbox"/> Softball	(Specify)
<input type="checkbox"/> Baseball	<input type="checkbox"/> Football	
3. NAME OF SPECIAL EVENT:		
4. DAY & DATE REQUESTED:	RAIN DATE:	
5. HOURS FROM:	HOURS TO:	
6. NUMBER OF PEOPLE:		
7. APPLICANT'S NAME:		
Please check: <input type="checkbox"/> Resident <input type="checkbox"/> Non-Resident (\$300 surcharge)		
8. ORGANIZATION:	9. FEDERAL I.D.#:	
10. STREET ADDRESS:		
11. TOWN	12. STATE	13. ZIP CODE
14. DAYTIME TELEPHONE:	15. EVENING TELEPHONE:	
16. REMARKS:		
17. APPLICANT'S SIGNATURE:		

**OFFICE USE ONLY**

DATE:	CHECK #	AMOUNT:
RECEIVED OF:	PERMIT APPLICATION #	
STAFF SIGNATURE	PERMIT NUMBER	

\$25.00 permit fee payable to **TOWN OF BROOKHAVEN** by check or money order.  
**NO** permits will be considered without the **\$25.00 permit fee**.

Advanced group permits are required for all groups, agencies and organizations.  
 Applications are accepted at the Administration Office, 1130 Old Town Rd., Coram, NY 11727  
 at least **three (3) weeks prior to the event**.

**NO ALCOHOLIC BEVERAGES**

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**NO CAMPING**

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**NO OPEN FIRES**

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**NO LITTERING**

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**NO FOOD OR BEVERAGES MAY BE OFFERED FOR SALE IN A BROOKHAVEN TOWN PARK  
 EXCEPT BY A LICENSED VENDOR WITH APPROVAL OF THE COMMISSIONER.**

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**MOBILE RIDES ARE PROHIBITED ON PARK PROPERTY**

**Non-Profit Organizations:**

ADULTS	\$ 50.00 per field (1 day)-UNLIT \$ 75.00 per field (2-20 days) - UNLIT \$ 250.00 per field (21+days) - UNLIT \$ 75.00 per field per night - LIGHTS \$ 600.00 per field per season - LIGHTS
YOUTH	\$ 50.00 per field (1 day) - UNLIT \$ 75.00 per field (2-20 days) - UNLIT \$ 250.00 per field (21+ days) - UNLIT \$ 75.00 per field per night - LIGHTS \$ 600.00 per field per season (2-20 dates)- LIGHTS \$ 1,250.00 per field per season (21+ dates) - LIGHTS

**Profit Making Organizations:**

ADULTS	\$ 100.00 per field per day UNLIT \$ 800.00 per field per season UNLIT \$ 250.00 per field per day with LIGHTS \$ 2,500.00 per field per season with LIGHTS
YOUTH	\$ 200.00 per field per day UNLIT \$ 750.00 per field per season UNLIT \$ 225.00 per field per night with LIGHTS \$ 1,200.00 per field per season with LIGHTS

**Other Fees:**

Football/Soccer/Lacrosse Groups (no lights)	\$ 325.00 per field per season
Football/Soccer/Lacrosse Groups (Lights)	\$ 425.00 per field per season
Fundraising/Tournament Fee	\$ 400.00 per site per day
Profit making movie companies	\$ 500.00 per site per day

***\$20.00 additional fee for any check returned due to insufficient funds.***