



**Department of Parks, Recreation and Sports, and Cultural Resources**

1130 Old Town Road Coram, NY 11727  
(631) 451-6100 FAX:(631) 451-6980

PK-03 rev. 4/04

PLEASE TYPE OR PRINT CLEARLY

<b>1. RESIDENT FILING PERMIT FEE: \$25.00 payable to TOWN OF BROOKHAVEN in check or money order (non-refundable)</b> <b>NON-RESIDENT FILING PERMIT FEE: \$100.00 (non-refundable)</b> (Please see page 2 for all other Showmobile fees)			
<b>2.</b> Permission is requested to use: _____			
<b>3.</b> NAME OF EVENT: _____			
<b>4.</b> NUMBER OF PEOPLE: _____	<b>5.</b> NUMBER OF CHAIRS: _____	<b>6.</b> NUMBER OF TABLES: _____	<b>7.</b> P.A. System: <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>8.</b> DAY & DATE REQUESTED: _____		<b>RAIN DAY AND DATE:</b> _____	
<b>9.</b> HOURS FROM: _____		<b>HOURS TO:</b> _____	
<b>10.</b> FOR USE OF SHOWMOBILE (EXACT LOCATION MUST BE GIVEN): _____			
<b>11.</b> ORGANIZATION: _____			
<b>12.</b> APPLICANT'S NAME: _____			
<b>13.</b> STREET ADDRESS: _____			
<b>14.</b> TOWN: _____	<b>15.</b> ZIP CODE: _____	<b>16.</b> DAYTIME TELEPHONE: _____	
<b>17.</b> REMARKS: _____			
Showmobile cancellations must be made three (3) hours in advance by calling Ed Gegory at (516) 315-3793 or Don Mullholland at (516) 315-6235 or paging Marty Crispino at (631) 233-0262. Failure to notify this office of cancellation will result in a \$150.00 fine. These numbers are also to be used in case of emergency.			
<b>1. DO NOT OPEN, CLOSE OR MOVE SHOWMOBILE.</b> <b>2.</b> Showmobile will not be left at any site without proper security. <b>3.</b> The Showmobile cannot be left open with winds over 20 miles per hour. If this occurs, or if you have any questions, call Ed Gregory at (516) 315-3793 or Don Mullholland at (516) 315-6235 or page Marty Crispino at (631)233-0262. <b>4.</b> A fine will be imposed on any property included in the Showmobile rental that is missing. Fines are listed on second page of application <b>I HAVE READ THE ABOVE AND AGREE TO THE CONDITIONS.</b>			
<b>18.</b> APPLICANT'S SIGNATURE: _____			

PLEASE TURN TO SECOND PAGE FOR SHOWMOBILE FEES

**OFFICIAL USE ONLY**

Received of:				
Check # _____	Amount \$ _____	Receipt # _____	Approved _____	Permit # _____
STAFF SIGNATURE				

\$25.00 resident (\$100.00 non-resident) permit fee payable to **TOWN OF BROOKHAVEN** by check or money order.  
**NO** permits will be considered without the **permit fee**.

Advanced group permits are required for **ALL** groups, agencies and organizations.  
Applications are accepted at the Administration Office, 1130 Old Town Road, Coram, NY 11727  
**at least three (3) weeks prior to the event.**

**NO ALCOHOLIC BEVERAGES**

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**NO CAMPING**

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**NO OPEN FIRES**

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**NO LITTERING**

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**NO FOOD OR BEVERAGES MAY BE OFFERED FOR SALE IN A BROOKHAVEN TOWN PARK  
EXCEPT BY LICENSED VENDORS WITH APPROVAL OF THE COMMISSIONER**

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**NO SMOKING IN PUBLIC BUILDINGS**

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**MOBILE RIDES ARE PROHIBITED ON PARK PROPERTY**

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**SHOWMOBILE FEES:**      **\$400.00** – Four (4) Hour Maximum (Excludes Fire and School Districts)  
                                  **\$150.00** – Per Hour (Over 4 Hr. Max)  
                                  **\$150.00** – FINE for failure to cancel

FEES MUST ACCOMPANY ALL APPLICATIONS  
MAKE CHECKS PAYABLE TO: TOWN OF BROOKHAVEN  
\$20.00 ADDITIONAL FEE FOR ANY CHECK RETURNED  
DUE TO INSUFFICIENT FUNDS

**FINES FOR MISSING EQUIPMENT**

Generator.....	\$1,500.00	Amplifier .....	\$300.00 each	Podium .....	\$135.00
Tables.....	\$ 150.00 each	Microphones .....	\$150.00 each	Flags.....	\$ 35.00 each
Chairs.....	\$ 20.00 each	Microphone Stands .....	\$110.00 each	Flag Poles .....	\$ 80.00 each
Speakers.....	\$ 400.00 each	Wires .....	\$ 30.00 each		